

FIRST CONGREGATIONAL CHURCH OF ST. CLAIR—UNITED CHURCH OF CHRIST  
 CONGREGATIONAL MEETING MINUTES  
 SUNDAY, December 1, 2019

The meeting was called to order at 11:05 a.m. by Moderator, Lisa Hughes. A quorum was present. Lisa turned the meeting over to Ken Schultz, Treasurer, to discuss the Mission Budgets for 2019 and 2020; and the General Fund Annual Budget for 2020. Ken first discussed the Mission Budgets with a PowerPoint presentation:

Lisa Hughes pointed out that we have been very generous over the years to our local community and to state-wide support for UCC missions. Our church Mission Fund supported the following outreach projects without funding from B Morre Savings.

## MISSION FUND FOR 2018

| Mission Fund Account            | Pledged    | Actuals            |
|---------------------------------|------------|--------------------|
| 402.001 Mission Fund Pledges    | \$7,090.00 | \$7,402.00         |
| 402.002 Mission Fund Gifts      | \$400.00   | \$1,030.00         |
| 402.004 – Vets of the Cross     |            | \$598.00           |
| 402.005 – Strengthen the Church |            | \$240.00           |
| 402.006 CCF Birthday            |            | \$285.66           |
| 402.007 OGHS                    |            | \$655.00           |
| 402.008 Health Ministry         |            | \$100.00           |
| 402.009 NIN                     |            | \$871.00           |
| 402.010 Holiday Food Baskets    |            | \$420.00           |
| 402.011 Pantry Food Drive       |            | \$1,261.00         |
| 402.012 Children CCF            |            | \$490.00           |
| <b>TOTAL</b>                    |            | <b>\$13,352.66</b> |

| Mission Fund Expense Account          | Total            |
|---------------------------------------|------------------|
| 502.001 OCWM                          | \$7,911.92       |
| 502.101 One Great Hour of Sharing     | \$605.00         |
| 502.008 Health Ministry – Health Kits | \$40.00          |
| 502.002 Misc Mission                  | \$560.00         |
| 502.102 Strengthen the Church         | \$190.00         |
| 502.103 Vet of the Cross              | \$598.00         |
| 502.104 Neighbors in Need             | \$871.00         |
| 502.105 Holiday Food Baskets          | \$500.00         |
| 502.106 Food Pantry Food Drive        | \$1,027.89       |
| 502.120 CCF – Children Sponsorship    | \$753.00         |
| 502.008 Health Ministry – Health Kits | \$40.00          |
| <b>TOTAL</b>                          | <b>13,096.81</b> |

Ken then referred to the following charts which showed our support for Mission Outreach projects funded in 2017 and 2018 with B Moore Savings. In 2019 our church decided to fund the Community Meal Project and two scholarships for graduating seniors from our church. However, the Community Meal program was not funded initially from the Mission Fund and was allocated from the General Fund. Council decided that \$2,000 would be reimbursed back to the General Fund from B Moore Savings in 2019 for the Community Meal Project.

# Barbara Moore Fund Supporting Missions in the Community

| In 2017                 |                    |
|-------------------------|--------------------|
| Harbor Impact           | \$5,000.00         |
| Popescu Family          | \$500.00           |
| KIDS (Kids in Distress) | \$3,000.00         |
| Ecumenical Food Pantry  | \$3,000.00         |
| Pastor's Emergency Fund | \$500.00           |
| <b>Total</b>            | <b>\$12,000.00</b> |

| In 2018                      |                    |
|------------------------------|--------------------|
| Harbor Impact                | \$3,000.00         |
| Ecumenical Food Pantry       | \$2,700.00         |
| Open and Affirming Coalition | \$300.00           |
| KIDS (Kids in Distress)      | \$3,000.00         |
| Pastor's Emergency Fund      | \$1,000.00         |
| <b>Total</b>                 | <b>\$10,000.00</b> |

| In 2019        |                   |   |
|----------------|-------------------|---|
| Harbor Impact  | \$3,000.00        | **paid  |
| 2 Scholarships | \$2,000.00        | **paid  |
| Community Meal | \$2,000.00        | *Not paid- we need to pay back the General Fund |
| <b>Total</b>   | <b>\$7,000.00</b> |   |

## Recommendations for Outreach Mission Budget for 2019 and 2020

Based on the discussions from prior Be-The-Church meetings and our Council Meeting on Tuesday, October 18, 2019, the following is a recommended list of Outreach Missions to be supported by the **B Moore Savings** for 2019 and 2020. Recommendations listed from B Moore Savings for 2019 and 2020 are noted with a **not-to-exceed** stipulation.

### 2019 Recommendations as specified **Not-to-exceed**:

|   |                   |
|---|-------------------|
| Community Meal (pay back to General Fund) | \$2,000.00        |
| Little Red Food Pantry                    | 360.00            |
| Ecumenical Food Pantry                    | 1,500.00          |
| Pastor's Emergency                        | 500.00            |
| Women's Shelter                           | 250.00            |
| School Equality Project                   | <u>300.00</u>     |
| <b>Sub-TOTAL</b>                          | <b>4,910.00*</b>  |
| Harbor Impact (paid)                      | 3,000.00          |
| Two Scholarships (paid)                   | <u>2,000.00</u>   |
| <b>TOTAL 2019</b>                         | <b>\$9,910.00</b> |

**\*Our B Moore Savings, as of 11/13/19 shows \$17,790** (\$3,000 to Harbor Impact and the two Scholarships at \$2,000 have already been disbursed). Subtracting **\$4,910\*** Sub-Total from **\$17,790**, we will proceed into **2020** with **\$12,880** in B Moore Savings.

**MOTION #1:** Brian Paret moved to Approve the 2019 Barbara Moore Mission Budget; Bob Rood, seconded.

Motion Carried (MC) with one "no" vote.

**2020 Recommendations as specified Not-to-exceed:**

|                         |                    |
|-------------------------|--------------------|
| Harbor Impact           | \$3,000.00         |
| Community Meal          | 3,000.00           |
| Little Red Food Pantry  | 300.00             |
| Ecumenical Food Pantry  | 1,500.00           |
| Pastor's Emergency      | 500.00             |
| Women's Shelter         | 250.00             |
| One College Scholarship | 1,000.00           |
| Misc. Outreach          | 500.00             |
| <b>TOTAL 2020</b>       | <b>\$10,050.00</b> |

If all amounts are approved as noted above this will leave \$2,830 in BMoore Savings for the future. It also assumes we will not use these funds to balance the GF budget in 2019.

**Questions:** Why was KIDS not included in the 2019 and 2020 BMoore Mission Outreach?

**Answer:** KIDS have had some major fundraising from the local community as well as support from the Community Foundation. Also, when contacted regarding their needs, KIDS replied that they needed help when changing over clothes for the different seasons.

**Suggestions:** to continue to be able to give back to the community through our outreach efforts.

- May have to take money from the General Fund to continue community outreach.
- Giving by members must increase to cover the outreach efforts.
- Congregation may want to revisit the Barbara Moore Fund Resolutions to continue the outreach from B Moore Savings.
- Increase memberships by inviting people to church.
- Don't place scholarships in the Mission Fund.
- New members are needed on Council to offer new ideas.

**Motion #2:** Randy Kling moved to Approve the 2020 Barbara Moore Mission Budget; Deuane Martin, seconded. MCU

2020 MISSION TEAM BUDGET 11/19/2019

| <b>PLEDGED INCOME:</b>                                      | <b><u>2019 YTD</u></b><br><b><u>Actuals</u></b> | <b><u>2019</u></b><br><b><u>Budget</u></b> | <b><u>2020 Budget</u></b> |
|---|---|--|---------------------------|
| Mission Pledges   | \$8,576.50                                      | \$8,826                                    | \$9,000                   |
| Mission Gifts (NonPledged)                                  | \$577.00  | \$0  | \$650                     |
| Christmas Fund VOC  | \$275.00  | \$0  |                           |
| Strengthen the Church                                       | \$340.00  | \$0  |                           |
| Christian's Children's Fund/CCF Birthday Bank               | \$539.88  | \$0  | \$700                     |
| Special Gift OGHS   | \$665.00  | \$0  |                           |
| Health Ministry Kits  | \$100.00  | \$0  | \$100                     |
| Special Gift NIN  | \$565.00  | \$0  |                           |
| Special Gift - Holiday Gift Baskets                         | \$375.00  | \$0  | \$500                     |
| Special Gift - Food Pantry Drive + Little Food Pantry       | \$1,114.00                                      | \$0  | \$1,300                   |
| <b>Txf In - BW Moore Fund Mission Support Harbor Impact</b> | \$3,000.00                                      | \$0  | \$3,000                   |
| (NEW) Txf in BM Community Meal Service                      | \$0.00  | \$0  | \$3,000                   |
| Txf in BM Ecumenical Food Pantry                            | \$0.00  | \$0  | \$1,500                   |
| Txf in BM Scholarships                                      | \$0.00  | \$0  | \$1,000                   |
| Txf in BM Women's Shelter                                   | \$0.00  | \$0  | \$250                     |
| Txf in BM Misc. Outreach                                    | \$0.00  | \$0  | \$500                     |
| <b>Total Income</b>   | <b>\$16,127.38</b>                              | <b>\$8,826</b>                             | <b>\$21,500</b>           |

**Expense**

|  |                    |                     |                 |
|--|--------------------|---------------------|-----------------|
| Our Church Wider Mission                             | \$7,838.08         | \$9,000             | \$9,000         |
| Mission Fund - Special Gift Fresh Start Kits         | \$261.20           | \$0                 | \$250           |
| Christian's Children's Fund                          | \$753.00           | \$750               | \$700           |
| Special Gift OGHS                                    | \$665.00           |                     |                 |
| Special Gift Strengthen the Church                   | \$340.00           |                     |                 |
| Special Gift Christmas Fund - VOC                    |                    |                     |                 |
| Special Gift NIN                                     | \$225.00           |                     |                 |
| Special Gift - Holiday Food Baskets                  | \$100.00           |                     | \$500           |
| Special Gift - Food Pantry Food Drive                | \$830.40           |                     | \$1,000         |
| Heath Ministry - Health Kits                         |                    | \$100               | \$100           |
| Harbor Impact Christmas Fund                         |                    | \$150               | \$150           |
| Little Red Food Pantry                               |                    | \$360               | \$300           |
| Harbor Impact Ministries Mission Exp.                | \$3,000.00         |                     | \$3,000         |
| <b>(NEW)</b> Ecumenical Food Pantry Mission Donation |                    |                     | \$1,500         |
| Pastor's Emergency Fund Expense                      |                    |                     | \$500           |
| K.I.D.S.   |                    |                     |                 |
| <b>(NEW)</b> Community Meal Service Outreach Exp.    | \$0.00             | \$0                 | \$3,000         |
| <b>(NEW)</b> Scholarships                            |                    |                     | \$1,000         |
| <b>(NEW)</b> Misc. Outreach Exp.                     |                    |                     | \$500           |
| <b>Total Expenses</b>                                | <b>\$14,012.68</b> | <b>\$10,360</b>     | <b>\$21,500</b> |
| <b>Income / Expenses</b>                             | <b>\$2,114.70</b>  | <b>(\$1,534.00)</b> | <b>\$0</b>      |

**SPECIAL GIFTS:**

*These are In/Out funds collected on special occasions and sent out as collected.*

Veterans of the Cross  
 One Great Hour of Sharing  
 Neighbors in Need  
 Holiday Food Baskets  
 Strengthen the Church  
 Food Pantry

Ken Schultz showed the full 2020 Mission budget. He stated that some of the BMoore Savings projects (Noted as **NEW**) were not included in prior years' Mission budgets, but will be accounted for in 2020 and future budgets. Therefore, Income and Expense totals are much higher than in 2019. Also, some IN/OUT lines such as Holiday Food baskets, Food pantry Drive, etc. are more predictable, therefore estimated amounts are now shown in the Income/Expense columns.

**Motion #3:** Doreen Vernier made a motion to Approve the 2020 Mission Budget; David Scheel seconded. MCU

**General Fund Budget for 2020:** (See attached at the end of this report)

Ken stated that the General Fund showed a major reversal in 2019 of Pledged Income vs. Non-Pledged Income. As a result, we were able to predict a much higher Pledge Income estimate of \$108,500. Consequently, we predict a lower Non-pledged income of \$15,000. The total expenses will be higher this year based on 2 primary factors: 1. A 2% increase in Salaries and FICA for all staff; 2. An adjustment in the Education Coordinator salary to account for full year of service instead of one semester. Once again, we show a budget deficit (-\$15,285). However, compared to last year (-\$17,100) it is less.

**Motion #4:** Brian Paret made a motion to Approve the 2020 General Fund Budget as presented; Bob Baden seconded. MCU

Ken thanked Amanda, Julie, and Caroline for the work they did in preparing the Budget presentations. He also thanked Council for their support.

Lisa Hughes thanked everyone on Council, Trustees, and the Congregation for their commitments to the church. She announced that she has served as Moderator for many years and is now stepping away from this position as the term limit is ending. She asked members to think about volunteering for Council positions where they would be able to voice their opinions and make changes they would like to see.

Meeting adjourned at 12 noon.

Minutes submitted by:

Caroline Schultz  
Church Clerk